



Housing Authority of the City of Freeport

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF FREEPORT May 27, 2026

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, May 27, 2026 at the Housing Authority of the City of Freeport Administrative Office located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Commissioner Bush called the meeting to order at 12:03 p.m.

I. Roll Call

The following members were present and responded to call:

Commissioners Present

Staff Present

Commissioner Bukas	Danialla Schreiber, Interim Executive Director
Commissioner Bush	Tasha Mazique, Property Operations Director
Commissioner Shirley	
Commissioner Yount	
Commissioner Heimerdinger	
Chair Carter arrived at 12:06	

Consultants: Mike Bainbridge, Chief Financial Officer (remote)

Absent Commissioners:

II. Pledge of Allegiance

III. Approval of Agenda

Commissioner Yount motioned, seconded by Commissioner Bush to approve the agenda for May 27, 2026, as presented.

Roll Call was as follows:

Bukas: Yes	Heimerdinger: Yes
Bush: Yes	Carter: N/A
Shirley: Yes	
Yount: Yes	

IV. Approval of Minutes

a. Regular Meeting, March 18, 2026

Commissioner Yount motioned, seconded by Commissioner Bukas to approve the Regular Meeting Minutes of March 18, 2026 with corrections. The Board Secretary requested vote, unanimously approved.

V. Public Comment

No public comment

VI. Approval of Financials

a. February 2026 Financials

Chief Financial Officer, Mike Bainbridge discussed February financials, Chair Carter moved, seconded by Commissioner Bukas. Chair Carter requested vote, unanimously approved. Roll call as follows:

Bukas: Yes	Yount: Yes
Bush: Yes	Heimerdinger: Yes
Carter: Yes	
Shirley: Yes	



Housing Authority of the City of Freeport

VII. HACF Reports

HACF staff presented reports. In May the Interim Executive Director received EIV access and has set up the assistant property managers’ access and completed the first new move in since previous administration. A new temporary lawn care staff was hired. A new administrative leasing specialist is due to start in June. Property updates are being scheduled including a new handicap accessible entrance to HACF main office. HACF staff are meeting with Freeport Police Department to build relationships to help strengthen the residents’ safety on our properties. Capital fund drawdowns were completed.

VIII. Enter into Closed Session for the Purpose Of:

At 12:40 pm Chair Carter motioned, seconded by Commissioner Bush to enter into Closed Session for the purpose of the following:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2 (c)(l)

Roll Call was as follows:

Bukas: Yes	Yount: Yes
Bush: Yes	Heimerdinger: Yes
Carter: Yes	
Shirley: Yes	

HACF staff left the room.

Chair Carter motioned to come out of closed session, seconded by Commissioner Yount.

HACF staff returned.

IX. Resolution

- a. Resolution 052026-01: Resolution approving Tenant Accounts Receivables Annual AR Charge-off as amended, to include \$63,855.84 as contained in exhibit A
- b. Resolution 052026-02: Resolution approving Interim Executive Director Signatory Authorization
- c. Resolution 052026-03: Resolution approving stale check write-off

X. Approvals

- a. Resolution 052026-01: Resolution approving amended Tenant Accounts Receivables Annual AR Charge-off to include \$63,855.84 as contained in exhibit A

Commissioner Bukas motioned, seconded by Chair Carter, roll call as follows:

Bukas: Yes	Yount: Yes
Bush: Yes	Heimerdinger: Yes
Carter: Yes	
Shirley: Yes	



Housing Authority of the City of Freeport

b. Resolution 052026-02: Resolution approving Interim Executive Director Signatory Authorization
Commissioner Bukas motioned, seconded by Chair Carter, roll call as follows:

Bukas: Yes	Yount: Yes
Bush: Yes	Heimerdinger: Yes
Carter: Yes	
Shirley: Yes	

c. Resolution 052026-03: Resolution approving stale check write-off
Chair Carter motioned, seconded by Commissioner Bush, roll call as follows:

Bukas: Yes	Yount: Yes
Bush: Yes	Heimerdinger: Yes
Carter: Yes	
Shirley: Yes	

XI. Adjournment

There being no further business to be conducted at the regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Chair Carter motioned to adjourn and seconded by Commissioner Yount.

Attest:

X

Quincy Carter, HACF
Chair of the Board of Commissioners

X

Daniella Schreiber, HACF
Interim Executive Director